



Minutes

Date: October 21, 2011

Meeting Type: Organizational (Budget discussion)

Call to Order: 7:00 PM

Board Member Present: Fran Switser, Elden Beach, Rob Phelps, Dan Horan, Tom Marshall

Board Member Missing:

Committee Chairpersons Present:

Others Present: Barb Horan, Chuck Kocher, Larry Haemmerle

Business:

Housekeeping:

- Fran passed out "Information for New Board" Discussion to make entries more generic. Also Rob suggested to have re-imburements be approved by the board
- Rob will get in writing from attorney through John letter about power of attorney rules
- Rob and Elden will verify mistletoe on Saturday and verify complaints
- Newsletter needs to be approved by board
- Flyers must also be approved
- Fran went over board rules – only board members sit at board table, letters need to be approved, e-mails must be answered next day

Budget:

- Dan has looked at check dams, and contacted Bob Fischer at Fischer Enterprises who will inspect them for free this weekend. Dan does not think there will be a large cost involved with repair. The big concern is sediment and not water flow. Tom had a concern about other associations and properties outside of the association are flowing into these check dams. Dan will follow up with county as to the laws regarding this.

- Elden mentioned that the reporting of funds must include Reserves. Dan wants it to list capital reserve fund and operating reserve fund. Dan will talk to John on how to better report expenses.
- Removing Common Area Maintenance line item as it was for legacy mowing, and monument upkeep.
- Legal to remain at \$600
- Accounting (\$990) is over \$500 over budget (\$400), yet only \$400 is budgeted again for 2012 (Past two years at least at \$990)
- Need John to provide an accounting of his administrative expenses.
- Cut Printing budget in half to \$500
- Newsletter – to be emailed only to save money – budget \$100 (Just in case)
- Postage to remain the same (\$240)
- Website committee asking for \$125 – agreed
- Misc Admin Expenses – not sure what this is being used for, again need accounting from John – leave at \$100 for now
- Add line item for licenses – Budget \$100 (possibly need a landscape license for purchasing trees at wholesale)
- Insurance – Need to find out when it expires, who it is with, when it expires. Do we need or want to solicit new bids. Need to find copy of policy and put in a record book. Leave at \$1200 for now, pending finding out additional information
- Removing Snow removal as a line item (nothing was budgeted)
- Removing Landscaping as a line item (nothing was budgeted)
- Removing Common Area Maintenance (never used)
- Trash removal – stays the same
- Social committee – Dan thinks it is not part of the board’s jurisdiction. Dan motions to cut the budget, Elden seconds. Lots of discussion 3-2 against.
- Motion by Dan for social committee to be renamed as a club, Elden seconded 3-2 against
- Motion by Rob for the board to support the social committee with supplies and services (rentals) only, no second
- Tom motions for snacks at seven stay the same at \$400, Fran seconds...Amended to snacks at 7 for \$200 just for supplies and services 3-2 against. Amended snacks at 7 for \$100 for supplies and services only (Rob motions, Fran seconds) 3-2 passed.
- Rob motions that summer BBQ be \$250 for supplies and services, Fran seconds 3-2 passes
- Fran motions HOA paying \$20 per plate for Holiday Dinner, Tom seconds 3-2 against. New motion by Fran for \$600 for Holiday Dinner for desert (\$10 per plate) and invitations against 3-2
- Fran motions to discontinue Holiday Dinner if no funding is given to support the dinner, Tom to second...Elden amends to keep as a line

item, but zero budget (in favor of party just not funded) seconded by Dan passed 3-2

- Healthy Forest Committee – Elden talked about the committee and his thoughts for money. We all agree to add as a line item. Fran motions to fund Healthy Forest Committee \$2000 to have assessment and communication, Rob seconds – passed 3-1-1
- Design committee asking for \$100 – agreed
- Welcome Committee asking for \$200 – agreed

Miscellaneous:

- No further discussion on home owners letter to board, we appreciate the suggestions
- Rob to print out reimbursement forms for next meeting
- Directory to be on-line only (To be secured – password required for viewing)

Meeting Adjourned: 10:35

Next Meeting: Moved to November first because Dan and Rob cannot be at the regularly scheduled November 8th meeting

Minutes Submitted by: Rob Phelps